

Certified Contract Manager (CCM)[®]

Course Outline

www.gaqm.org



About Certified Contract Manager (CCM)[®]

Certified Contract Manager (CCM)[®] can help provide you with the necessary skills to create and manage legal agreements. Without someone to correctly handle their legally binding contracts, a company can lose large sums of money. This Certification aims at honing a professional's ability to negotiate the terms and conditions of a contract, support and manage contracts effectively, ensure compliance with the terms and conditions of the contract and document any amendments that may arise during the implementation of a contract. This enables both the parties in a contract to meet their objectives in the most amicable manner.

If you are interested in public or private contracting work, this could be a useful certification for you to earn. Likewise, if you are part of a company that handles a lot of legal contracts, this might be a way for you to move forward in your career.

What Modules are covered?

- What is a Contract?
- Making Legally Binding Agreements
- Commercial Law and Courts
- Ministry of Justice
- Considerations and Capacities of Contract Laws
- Mental and Physical Capacity
- Introduction to Contract Terms
- Terms and Clauses of Contracts Differences
- Introduction to Employment Contracts
- Information Required on Employment Contract
- Introduction to Contract Abstraction
- Active Users of Contract Abstraction Services
- Contract Abstraction and Contract Summarization
- Enterprise Contract Management

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