

ISO 22301:2019 BCMS - Certified Lead Implementer

Course Outline



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Certification Overview

The ISO 22301 Lead Implementer Certification is a professional credential for individuals who want to demonstrate their expertise in implementing and managing business continuity management systems (BCMS) based on the ISO 22301 standard.

Disasters have various impacts in organizations. Disasters can result from natural events, information security breaches, or various other incidents. They are often unpredictable and that highlights the significance of preparedness in setting your business apart and shaping its future. As such, proper planning is essential in reducing risks, minimizing consequences, and managing the negative impacts of disasters and incidents while ensuring the continuity of daily operations to meet customer needs without interruption.

The ISO 22301 Lead Implementer Certification is designed for professionals who want to gain a comprehensive understanding of the principles, concepts, and requirements of the ISO 22301 standard, which is the international standard for Business Continuity Management Systems (BCMS).

Course Outline

- Introduction to management systems and the process approach
- Presentation of the standards ISO 22301, ISO/PAS 22399, ISO 27031, BS 25999 and regulatory framework
- Fundamental principles of Business continuity
- Preliminary analysis and establishment of the maturity level of the existing Business Continuity Management System based upon ISO 21827
- Writing a business case and a project plan for the implementation of a BCMS
- Definition of the scope of a BCMS
- Definition of quality policy and objectives
- Development of a BCMS and business continuity policies
- Business impact analysis (BIA) and risk assessment
- Implementation of a document management framework
- Design of business continuity processes and writing procedures
- Implementation of business continuity processes
- Development of a training & awareness program and communicating about the business continuity
- Incident management and emergency management
- Operations management of a BCMS
- Controlling and Monitoring a BCMS
- Development of metrics, performance indicators and dashboards
- ISO 22301 internal Audit
- Management review of a BCMS
- Implementation of a continual improvement program
- Preparing for an ISO 22301 certification audit

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