

# Diploma in Business and Process Management (DBPM)

## Brochure



[www.gaqm.org](http://www.gaqm.org)



The Diploma in Business Process and Management is geared towards persons interested in pursuing a career in management or improving their managerial skills.

The diploma demonstrates the essential information and skills required by professionals who have to make decisions that are important to the direction and performance of an organization or business. It also demonstrates that a candidate has the required practical approach to manage business in any environment.

Business Process helps organizations leverage processes to achieve their goals and be successful.

## Syllabus

### Total Credits: 75

- Module 1 - Business Management Fundamentals (14 Credits)
- Module 2 - Business Leadership (12 Credits)
- Module 3 - Core Negotiation Skills (9 Credits)
- Module 4 - Business Succession Planning (8 Credits)
- Module 5 - Conflict Resolution (9 Credits)
- Module 6 - Dealing With Difficult People (8 Credits)
- Module 7 - Business Process Management (15 Credits)

### Duration

75 Hours

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### Exam Codes

- 1) BMP-001
- 2) BPM-001

**Note:** You need to qualify in both the exams to receive the diploma certificate.

### Passing Score

- 1) BMP-001 exam comprises of 100 questions out of which the candidate needs to score 75% (75 out of 100) to pass.
- 2) BPM-001 exam comprises of 50 questions out of which the candidate needs to score 70% (35 correct) to pass.

### Duration of Exam

- 1) The total duration of BMP-001 exam is 1 hour 30 Minutes (90 Minutes)
- 2) The total duration of BPM-001 exam is 1 hour (60 Minutes)

### Exam Registration Process

- 1) You need to create a web account to register your exam via ProctorU
- 2) Once you have your ProctorU web account username and password, you can proceed to scheduling an exam appointment by signing in to your account.
- 3) To schedule your exam you can visit at <https://www.proctoru.com/portal/gaqm>

### What is the level of this qualification?

Diploma in Business Process and Management (DBPM) is equivalent to Master's Degree

### Who awards the Diplomas?

Diploma is awarded by GAQM which is Accredited by ASIC

[www.gaqm.org](http://www.gaqm.org)



### To know more on DBPM

[https://www.gaqm.org/diploma\\_programs](https://www.gaqm.org/diploma_programs)

### IMPORTANT NOTE

Diplomas offered by the GAQM have a mandatory course completion requirement; once you are done with the E-Course you can take your exam via ProctorU by visiting <http://www.proctoru.com/portal/gaqm>

The Premium Package contains an E-Course valid for 40 days, E-Voucher(s) which will be valid via ProctorU and a Hard Copy Certificate will be shipped to your mailing address if you achieve the qualifying score in the exam(s).

Candidates who are holding Business Management Professional (BMP)® and Business Process Manager (BPM)® Certifications can apply for the Diploma in Business Process and Management (DBPM) by paying a fee of 150 USD.

For more information on payment of fees, email us at [support@gaqm.org](mailto:support@gaqm.org)

[www.gaqm.org](http://www.gaqm.org)



### Closed Book

No external sources of information may be accessed during the exam at ProctorU.

### Certification Validity

The Diploma in Business Process and Management (DBPM) is valid for life